

## PPI Software Release 6.0: Notes for REGIONAL Changes

### 1. PROBLEMS REPORTES - REGIONAL:

**Problem:** SF50's with continuation pages have alpha and special characters for the CONTINUATION\_PAGE\_NR field in the SF50\_HISTORY\_CONTINUATION table. This field should only have a "1" through "9" (based on the number of continuation pages to the original SF50\_HISTORY table).

--- Database constraints were changed to only allow "1" through "9" to be updated to the CONTINUATION\_PAGE\_NR field in the SF50\_HISTORY\_CONTINUATION table.

**Problem:** The Leave Screen in the Display area was displaying the "sign" (plus or minus) on the wrong fields - Currently they were being displayed on the Accrued (YTD) fields for Annual Leave and Sick Leave data. The "sign" fields apply to the Current Balance for Annual Leave and Sick Leave data.

--- Moved "sign" fields from the Accrued (YTD) for Annual Leave and Sick Leave to the Current Balance for Annual Leave and Sick Leave fields.

**Problem:** The printed copy of SF50 that was produced in the HRSC/Center/CPOC should say "OPF Copy" instead of "Employee Copy" at the bottom of the SF50.

--- Changed print procedure to "check" what kind of "user" is printing the SF50.

**Problem:** The Organization Roster Report does not do a "page break" on Org\_Code but was doing it on Name.

--- Corrected report to insure it does a "page break" based upon when the Org\_Code changes.

**Problem:** The Suspense Action Report will not select any records when selecting dates into the 21st Century. It treats dates that were entered as "00" as 1900 instead of 2000.

--- Changed the report to insure dates are treated as Y2K compatible.

**Problem:** The DCPS (Defense Civilian Pay System) Address Information was not displaying on the Address Screen that is located on the Basic Display Screen.

--- Corrected screen to insure data is being displayed - Wrong data was being referenced.

**Problem:** The Disciplinary Information Date (Date Adverse Action) on the Performance Improvement/Disciplinary Display Screen was displaying 21st century dates as 1900 instead of 2000.

--- Change the screen display to insure dates are treated as Y2K compatible.

**Problem:** The Experience Display Screen was receiving an Oracle Error "Two Many Rows" when the Date Started Present Position is the same but the Experience Type is different.

--- Database was changed to include Experience Type as a key to the Experience Table but the Experience Display Screen was not changed at that time.

**Problem:** If the CCPO user forwards over 200 SF50's to a Manager to be printed, the CCPO user will receive an Oracle error message.

--- Expanded the "buffer" size in the application to insure more than 200 SF50s could be forwarded.

**Problem:** The Employee Count Screen was not accounting for all employees on a Regional database.

--- Corrected select criteria to include Intermittent and Int-Seasonal employees are accounted for in the "other category" on the Employee Count Screen.

**Problem:** The SF50 Accept application was not working correctly when accepting a Cancellation NOA (001). In 5.3 release we added the capability to check to see if there is a corresponding SF50 that had been excepted before the Cancellation SF50 was received.

--- Corrected the SF50 application to not compare the SF52 Request Number of the original SF50 against the SF52 Request Number of the Cancellation SF50, because they will never match.

**Problem:** The Organization Roster Report does not show the unencumbered positions. It was only displaying the encumbered positions.

--- Corrected report to insure it does select both encumbered and unencumbered positions.

**Problem:** The Organization Roster Report does not select any records for WHS in this report

--- Corrected report to insure that records will be selected when WHS runs the report.

**Problem:** The Awards report does not display any "Amount" data for employees who are GS-15s.

--- Corrected report to insure it does a display award data for all employees regardless of Rating.

**Problem:** When a Manager prints an SF50 from their print queue and the RSC/CPOC/Center has not printed the SF50 yet, it removes their copy in the Print Queue.

--- Added an additional code value for the SF50\_ACCEPT\_FLAG to insure that SF50 would be available for all required users to print. Attached is a Print flow of how the SF50\_ACCEPT\_FLAG will change as it goes from first being received to completion of printing.

## 2. SF50\_HISTORY Processing Requirements

The SF50\_ACCEPT\_FLAG setting will be: As of Load of Release 6.0 - ?.

- 1 = SF50 has to be authenticated and approved
- 2 = SF50 has been approved or approved and authenticated
- 4 = SF50 was canceled using PERSACTION
- 5 = SF50 was corrected using PERSACTION
- 6 = SF50 Printed by a CPF or Manager
- 7 = SF50 Printed by the Center
- 8 = SF50 Printed by the Center/CPF or Manager
- 9 = SF50 Sent to Manager from CPF for printing - Already Printed by Center (6.0)
- 0 = SF50 Sent to Manager from CPF for printing - Not Printed by Center Yet (6.0)
- C = SF50 was accepted and now has been canceled
- D = SF 50 was accepted, but it was a result of DCPDS 1PI transaction

Center (Air Force) = CPOC (Army) /HRSC (Navy), CPF (Air Force) = CPAC (Army)/HRO (Navy)

### ***PRINT FLOW***

CENTER - once SF50 has been accepted from Code 1 to 2

It is viewable in Print Queue with codes 2, 6, and 0

If code is:      It will go to when Printed

2	7
6	8
0	9

CPF - once SF50 has been accepted from code 1 to 2  
It is viewable in Print Queue with codes 2, 7

If code is	Then it will go to when Printed
2	6
7	8

If SF50 is Forwarded to Manager for Printing

If code is:	It will go to when Printed
2	0
7	9

Manager - once SF50 has been set from CPF  
It is viewable in Print Queue with codes 9, 0

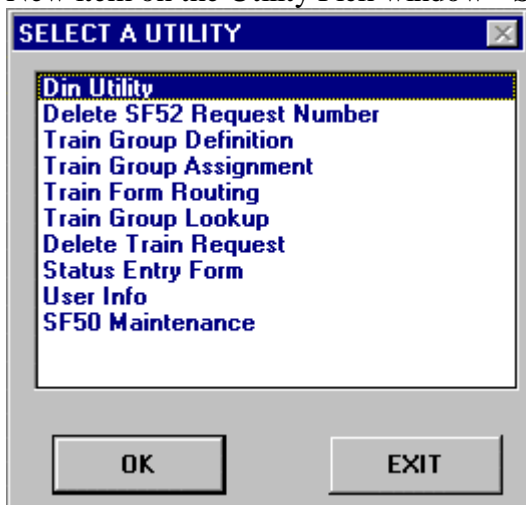
If code is	Then it will go to when Printed
9	8
0	6

### 3. Status 8 SF50 Information:

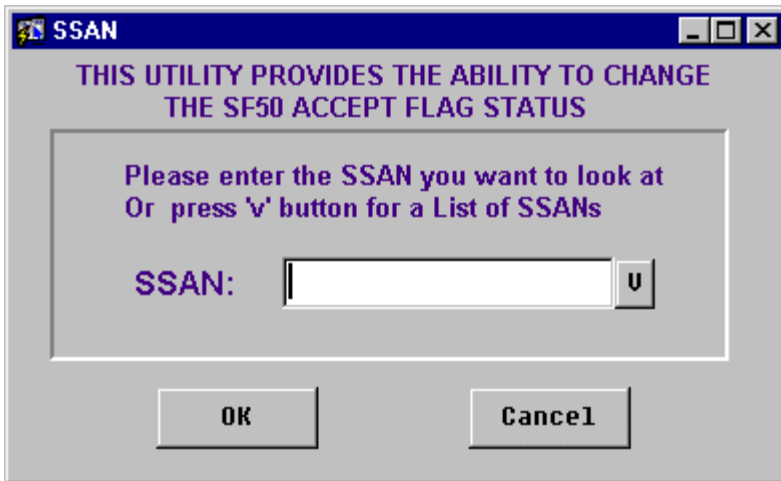
**Problem:** CPO Users were unable to access SF50 information on employee records in record status 8. In some cases they need to access such records because of EEO complaints or for other legal reasons.

--- Provided a new menu select from the Sys Admin button called SF50 Maintenance. When selecting this item a screen will appear that will require the user to input a SSAN of an individual that either needs to be deleted, change the Accept Flag or print a copy of the SF50. Listed below are the screens that will be available to an individual who has Sys Admin privileges.

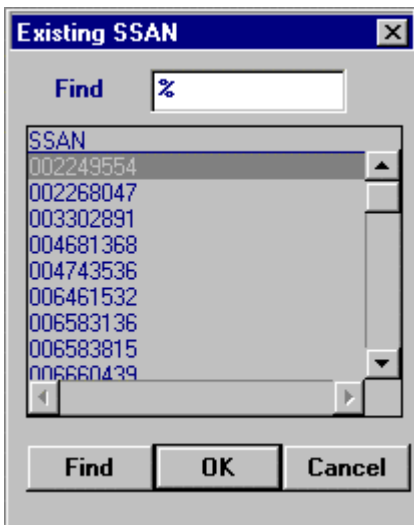
New item on the Utility Pick window - SF50 Maintenance



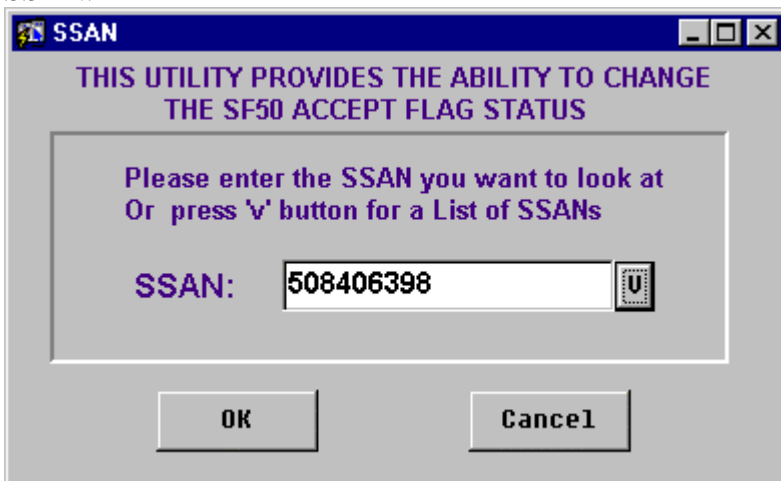
When SF50 Maintenance is selected the following screen will be displayed.



You can either enter the SSAN of an individual where correction/deletion/print is required  
Or by pressing the V button on the right side, system will provide a pick window of all SSANs of employees with SF50s.



Once SSAN is selected user should press the "OK" button to provide information on all SF50 for selected SSAN.

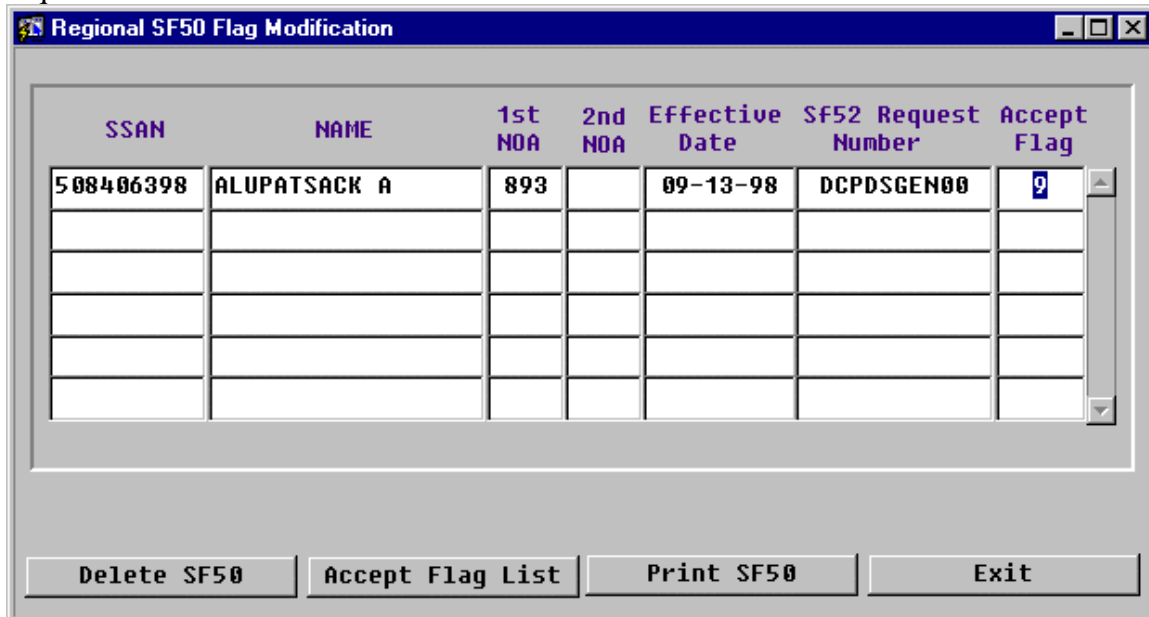


The following screen will appear after SSAN selected.

The “Print SF50” button will print the SF50 and will not change the Accept Flag.

The “Delete SF50” will **remove** the SF50 from the Regional database, and will no longer be viewable. Further details below

The “Accept Flag List” will allow user to change the Accept Flag to another value in case another action is required. Details below.

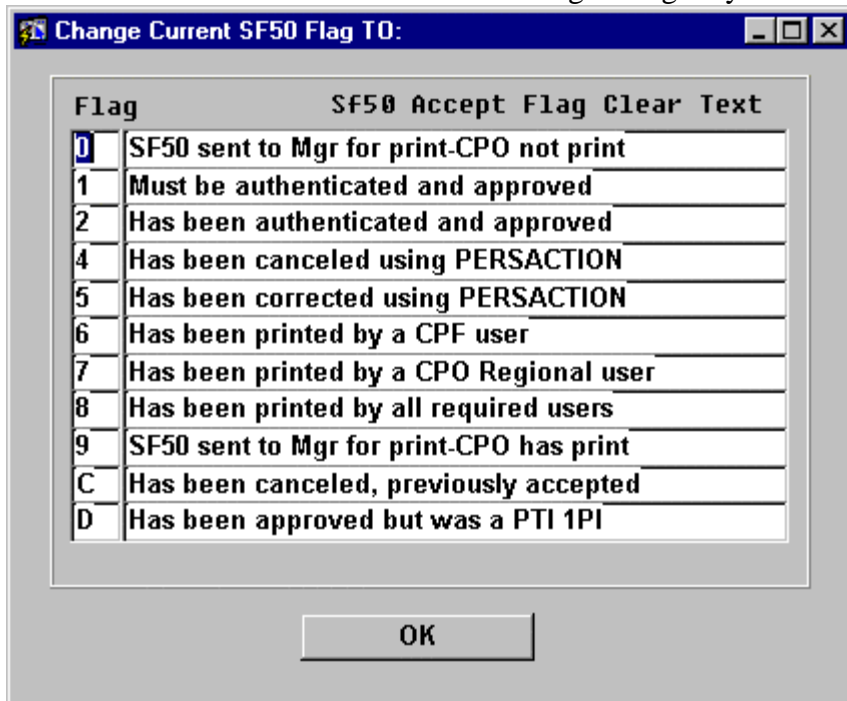


The screenshot shows a window titled "Regional SF50 Flag Modification". It contains a table with the following columns: SSAN, NAME, 1st NOA, 2nd NOA, Effective Date, SF52 Request Number, and Accept Flag. The first row is populated with data: SSAN 508406398, NAME ALUPATSACK A, 1st NOA 893, Effective Date 09-13-98, SF52 Request Number DCPDSGEN00, and Accept Flag 9. Below the table are four buttons: "Delete SF50", "Accept Flag List", "Print SF50", and "Exit".

SSAN	NAME	1st NOA	2nd NOA	Effective Date	SF52 Request Number	Accept Flag
508406398	ALUPATSACK A	893		09-13-98	DCPDSGEN00	9

Buttons: Delete SF50, Accept Flag List, Print SF50, Exit

If the “Accept Flag List” button is selected the following screen will appear. User can change the current flag setting to any of the other values if required. It is important that when changing the flag setting that the correct code be selected. User must click on the flag setting they wish to change to and press the “OK” button.

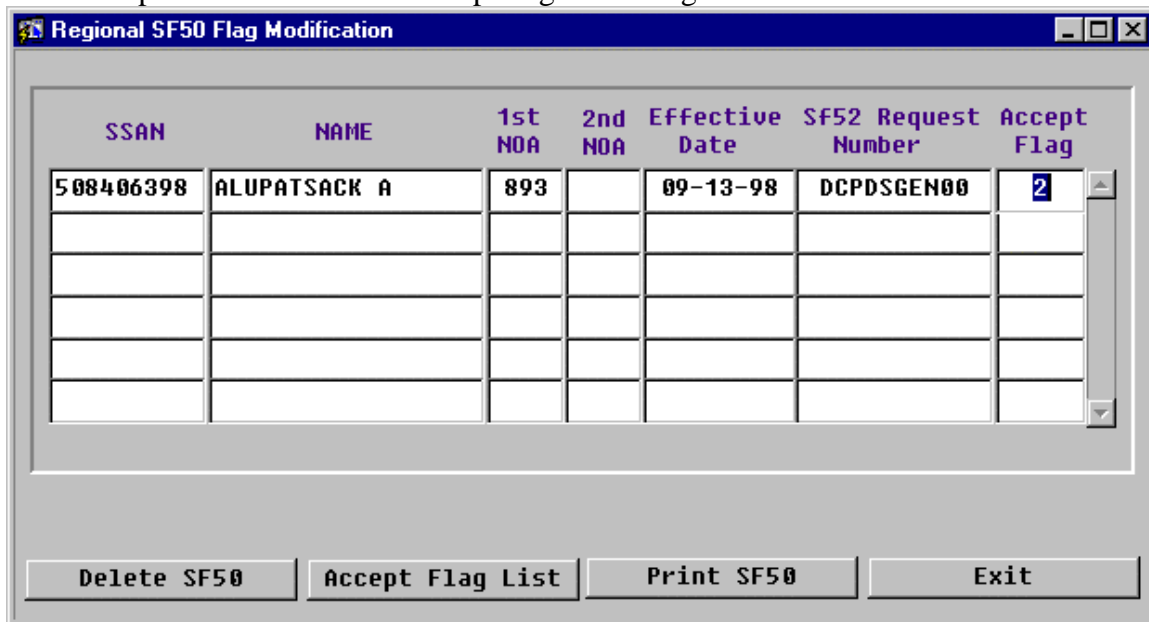


The screenshot shows a window titled "Change Current SF50 Flag TO:". It contains a list of flag options, each with a code in a box and a description. The codes are 0, 1, 2, 4, 5, 6, 7, 8, 9, C, and D. The descriptions are: "SF50 sent to Mgr for print-CPO not print", "Must be authenticated and approved", "Has been authenticated and approved", "Has been canceled using PERSACTION", "Has been corrected using PERSACTION", "Has been printed by a CPF user", "Has been printed by a CPO Regional user", "Has been printed by all required users", "SF50 sent to Mgr for print-CPO has print", "Has been canceled, previously accepted", and "Has been approved but was a PTI 1PI". Below the list is an "OK" button.

Flag	SF50 Accept Flag Clear Text
0	SF50 sent to Mgr for print-CPO not print
1	Must be authenticated and approved
2	Has been authenticated and approved
4	Has been canceled using PERSACTION
5	Has been corrected using PERSACTION
6	Has been printed by a CPF user
7	Has been printed by a CPO Regional user
8	Has been printed by all required users
9	SF50 sent to Mgr for print-CPO has print
C	Has been canceled, previously accepted
D	Has been approved but was a PTI 1PI

OK

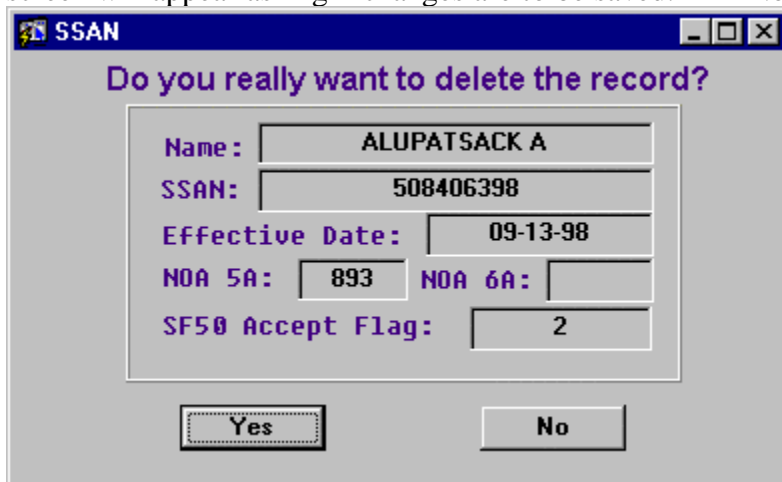
This example shows where the Accept flag was changed from 9 to 2.



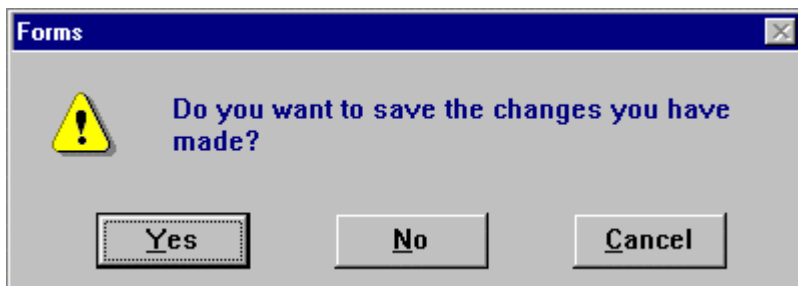
The "Regional SF50 Flag Modification" window displays a table with the following columns: SSAN, NAME, 1st NOA, 2nd NOA, Effective Date, SF52 Request Number, and Accept Flag. The first row contains the data: SSAN 508406398, NAME ALUPATSACK A, 1st NOA 893, Effective Date 09-13-98, SF52 Request Number DCPDSGEN00, and Accept Flag 2. Below the table are four buttons: "Delete SF50", "Accept Flag List", "Print SF50", and "Exit".

SSAN	NAME	1st NOA	2nd NOA	Effective Date	SF52 Request Number	Accept Flag
508406398	ALUPATSACK A	893		09-13-98	DCPDSGEN00	2

If user selects the "Delete SF50" button the following screen will appear. If the answer is "Yes" then another screen will appear asking if changes are to be saved. If "No" is selected then record will not be deleted.



The "SSAN" dialog box asks "Do you really want to delete the record?". It displays the record details: Name: ALUPATSACK A, SSAN: 508406398, Effective Date: 09-13-98, NOA 5A: 893, NOA 6A: (empty), and SF50 Accept Flag: 2. At the bottom are "Yes" and "No" buttons.



The "Forms" dialog box, featuring a warning icon, asks "Do you want to save the changes you have made?". It has "Yes", "No", and "Cancel" buttons at the bottom.

#### 4. Y2K compliance:

All date fields in the Regional Application, which includes all display screens, the SF50 Application and all reports are certified as Y2K compatible with this the 6.0 release.

